



**PUBLIC WORKS**

**MEETING AGENDA  
CITIZENS' TRANSPORTATION ADVISORY BOARD  
Meeting Date: Tuesday, June 7, 2016 at 2:30 PM  
Location: Transit Administration, 1015 Transit Dr. Large Conference Room**

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|--|-----------------|
| I. Call to Order/Establish Quorum/Introductions                                  | Brian Risley    |
| II. Citizen Comment  | Audience        |
| III. Approval of Minutes – May 3, 2016 Meeting Minutes<br>Action: Recommendation | Brian Risley    |
| IV. Consent Items ( <u>review/discuss if called off consent</u> )                | Brian Risley    |
| A. Public Works Dashboard  |                 |
| B. Transit Report  |                 |
| C. PPRTA CAC Monthly Report  |                 |
| D. ATAC Report   |                 |
| E. Airport Advisory Commission Report  |                 |
| V. New Business  |                 |
| A. PPACG 2040 Long Range Transportation Plan<br>Action: Presentation             | Craig Casper    |
| B. Shooks Run Master Plan<br>Action: Presentation                                | Dan Krueger     |
| C. PPRTA Budget Amendment<br>Action: Recommendation                              | Brian Vitulli   |
| D. Fall 2016 Service Changes<br>Action: Recommendation                           | Brian Vitulli   |
| E. Downtown Transit Station Relocation Study<br>Action: Briefing                 | Brian Vitulli   |
| VI. Old Business   |                 |
| A. Pedestrian and Bicycle Safety Plan for the Old North End<br>Action: Briefing  | Kathleen Krager |
| VII. Staff and Board Members Communications                                      | Brian Risley    |
| VIII. Next Meeting Schedule and Topics   | Brian Risley    |
| A. July 4 <sup>th</sup> Holiday/July 5 <sup>th</sup> Meeting                     |                 |
| IX. Adjournment  | Brian Risley    |

**Definitions:**

**Presentation** – the act of presenting information with Board discussion/clarification following, no formal decisions are to be made.

**Briefing** – a short summary of information with no discussion, but the Board may ask for clarifications on specific issues.

**Recommendation** – the formal action by the Board for recommendation/rejection/other action of a proposal.

**Discussion** – the act of discussing/considering a topic by the Board, but no formal decisions are to be made.



**DRAFT MEETING MINUTES**  
**CITIZENS' TRANSPORTATION ADVISORY BOARD (CTAB)**

May 3, 2016

Transit Administration Building located at 1015 Transit Drive, Large Conference Room

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**I. CALL TO ORDER/ESTABLISH QUORUM:** Meeting was called to order at 2:35 p.m.

**Members Present:** Brian Risley, Jim Egbert, Rick Hoover, Kyle Blakely, Scott Barnhart, Steve Murray

**Staff Present:** Tim Roberts, Traffic Engineering; Kate Brady, Traffic Engineering; Kelli Patrick, Public Works; Brian Vitulli, City Transit

**Others Present:** Becky Fuller, ONEN; Jane Morgan; Melody Griffin; Bob Loevy, ONEN; Richard Sullivan; Bill Escovitz; Mike Anderson; Pat Doyle, ONEN; Scott Philips, PPACG; Aubrey Day, YMCA

**Changes to Agenda:** Item 5B moved to follow Consent Items

**II. CITIZEN COMMENT:** None

**III. APPROVAL OF MINUTES:**

- Mr. Blakely motions to approve the minutes of the April 5, 2016 meeting, Mr. Egbert seconds; motion passes unanimously.

**IV. CONSENT ITEMS**

**A. Public Works Dashboard**

- Mr. Hoover asked a question regarding the location of the bridge on Platte.
- There was clarification on the chart for fund status.

There were no comments on the following Consent Items.

**B. Transit Report**

**C. PPRTA CAC Monthly Report**

**D. ATAC Report**

**E. Airport Advisory Commission Report**

**V. NEW BUSINESS**

**A. 2016-2019 Bike Program Priority Project List**

This item was heard following item V.B.

- Tim Roberts updated the Board on changes to the Bike Program Priority Project List.
- This was presented to ATAC last month.
- ATAC requested the 30<sup>th</sup>/31<sup>st</sup> project be included to 2016 to tie in with the W. Colorado project.
- A public meeting is scheduled for May 19<sup>th</sup> regarding Research.
- Not all of 2015 projects have been done.

**Mr. Murray motions to approve the ATAC recommended Bike Priority List; Mr. Blakely seconds; motion passes unanimously.**

## **B. Pedestrian and Bicycle Safety Plan for the Old North End**

This item was heard following Consent Items

- A public information meeting will be held later this evening from 5:00-7:00pm at the City Auditorium.
- Tim Roberts gave a brief presentation.
- There are four arterial streets that run through the Old North End neighborhood.
- Approximately 33,700 vehicles per day on all four north/south roadways.
- Capacity for all four roadways is 120,000 vehicles per day.
- This project will right size these roads
- Will repurpose lanes on Cascade, Weber, Wahsatch, Fontanero and Nevada.
- Further analysis will be done for Uintah.
- Implementation will be done over two years.
- Cascade, Weber and Fontanero will be implemented the summer of 2016.
- Nevada and Wahsatch will be implemented in 2017.
- Included is a one year data collection period with a report back to City Council.
- On Cascade, two lanes will be extended to Willamette from Jackson.
- Colorado College pedestrian crossings will be reduced from 4 to 2 and the flashing beacons will be removed.
- There will be a median treatment to force pedestrians to use the pedestrian crossings.
- Weber will have two lanes from Willamette to Jackson, repurposing other lanes to bike lanes, and restriping at intersections.
- Fontanero from El Paso to Cascade will go from 4 lanes to 2.
- In the summer of 2017 Nevada will go from 4 lanes to 2 north of San Miguel.
- There will be a public process to determine what to do with the other lanes.
- Wahsatch will go to 2 lanes from Jackson Street to Willamette Street.
- There will be a speed reduction on Cascade to 30 mph.
- There was discussion regarding speed limits on each street.
- Further discussion ensued regarding what data will be collected during the year-long assessment.
- It was mentioned that the Master Plan recommends an "all or nothing" approach.
- General sentiment and traffic counts will be the main determination whether the project stays as is, or is taken out.
- The Board discussed whether traffic will divert to another street, and whether Transit will create diversion.

### **Public Comment**

- Becky Fuller stated she does not agree with the City's implementation plan, there are metrics missing, the bus stops on Nevada are not appropriate, and more time is needed-this doesn't need to be done this quickly.
- Melody Griffith stated there was no notification about bus lines being put on Nevada, now there is a bus every 15 minutes, Nevada is taking that burden.
- Jane Morgan mention 2008 roundabouts, the ONEN board is not elected but does great work, and asked about parallel parking and traffic calming. Mr. Roberts replied that anything on that

takes space on the road calms traffic, and possible visibility is why some parallel parking was removed.

- Richard Sullivan stated the proposed plan is almost universally discouraged, that this is a Colorado College problem. He also asked if there is enough bicycle traffic to add this many new bicycle lanes, buses block traffic getting back into traffic lanes, backups will cause traffic to move to other streets, and most don't understand why the problem has to hit all this area.
- Scott Goldstein asked about ADA upgrades, and Mr. Roberts advised this is striping only.
- Mike Anderson questioned using the repurposed lanes on Nevada as bus lanes, Nevada doesn't meet ASHTO standards, and adding buses creates an unsafe road.
- Bill Escovitz urged the Board to oppose the proposal, as it is already difficult to go east/west and if all cars are in one lane it will create a longer barrier. Further this will push cars to other streets. He also stated from 2006-2012 there were no serious accidents.
- Bob Loevy stated the ONEN Pedestrian and Bike Safety Committee are not traffic engineers, that implementation should be left to traffic engineering. The Board has decided they would like the plan to go to City Council with the implementation plan to be adopted.
- Aubrey Day stated ATAC supports the safety sizing of streets and making streets safer for all users. Ms Day also clarified the ATAC supported an "all at once" implementation plan.
- Becky Fuller stated the implementation plan is the City's, the ONEN Board has no opinion and the written plan is the only one from ONEN.
- Mr. Risley asked if Nevada is right sized would the citizens support the plan.
- Becky Fuller stated there isn't enough information, there are trust issues, information to the public is insufficient, and this is a significant change. She further stated she's not comfortable making a recommendation for her neighbors and it feels sketchy. Asks for more public input.
- Bill Escovitz asked about the impact to parking spaces. Mr. Roberts advised no parking would be removed.
- Melody Griffin noted residents have already lost parking in front of their house due to the bus stops.
- Jane Morgan voiced concern that this would move traffic to Nevada where there's an elementary school. She stated the problem at Colorado College should be fixed, and the flashing lights are a problem. She suggested using Weber as a test. When Boulder tried right sizing it was reversed in 3 months.
- Pat Doyle stated the ONEN Board voted on a plan that has nothing within it that has to do with Colorado College. The plan was turned over to the City. The plan has concurrency, and City staff has taken a look at that. The concurrency is now there. She asked if there is a way to revisit the bus lines throughout this process. Mr. Robert stated that could be part of the north Nevada discussions. She can understand why the rest of the neighborhood wants to look at traffic calming.
- Mike Anderson stated he does support the ONEN plan. He stated it needs to be done all at once, as there is significant risk that the roads in the second year won't be done. City staff has changed the ONEN plan a little by possibly using the freed up lane as Transit lanes. If the speed limits are the same it would be preferable. He believes this is a window of opportunity to get something done, however the buses are causing a lot of issues on Nevada and they would like fair consideration.
- Discussion returned to the Board.
- Mr. Blakely asked about cost implications. Mr. Roberts stated there is staffing issues, timing, and the discussion regarding the use for traffic lanes.
- Mr. Egbert voiced concern about getting public input, and feels it is premature to take this to Council, and would like two separate proposals to go to Council. If Council wants to act fast, the plan is good. If Council can wait, he would like to see something that deals with the whole area, including the buses.

- Kate Brady stated the main driver of the plan is traffic calming and the bicycle piece is secondary.
- There was discussion about the upcoming public meeting which is city-wide. There has been 2 ONEN meetings and this was presented at the ATAC too.
- Further discussion ensued about the implementation, public process, the bus lines, and safety.
- Mr. Hoover suggested CTAB could hold a special meeting in order to bring this back soon enough it needs to go to Council in June.

**Mr. Egbert motions to table this until information is collected at the Public Meeting, with the possibility of a special meeting for CTAB to act on this issue, Mr. Murray seconds; motion passes unanimously.**

#### **VI. OLD BUSINESS**

None

#### **VII. STAFF AND BOARD MEMBERS COMMUNICATIONS:**

- Brian Vitulli advised Craig Blewitt presented to City Council the plan to assess service to north hospitals. He asked for support for looking into partnerships. Transit will assess the need.
- Mr. Egbert stated the issue of services there that are not available any other place should not be a factor.
- Brian also stated there was over 7 months of work to roll out the service changes to Nevada bus lines. There are limited stops and they are in City ROW.
- Kate Brady advised that June is Colorado Bike Month. There is a local bike summit on the 3<sup>rd</sup>, and Bike to Work day is on the 22<sup>nd</sup>. She is going to Council later this month for a Bike Month resolution. Kate will email flyers to the Board.

#### **VIII. NEXT MEETING SCHEDULE AND TOPICS**

- If there is a special meeting it will be on the plan for the Old North End.
- PPACG 2040 Plan.

#### **IX. ADJOURNMENT**

- Meeting was adjourned at 4:50 p.m.

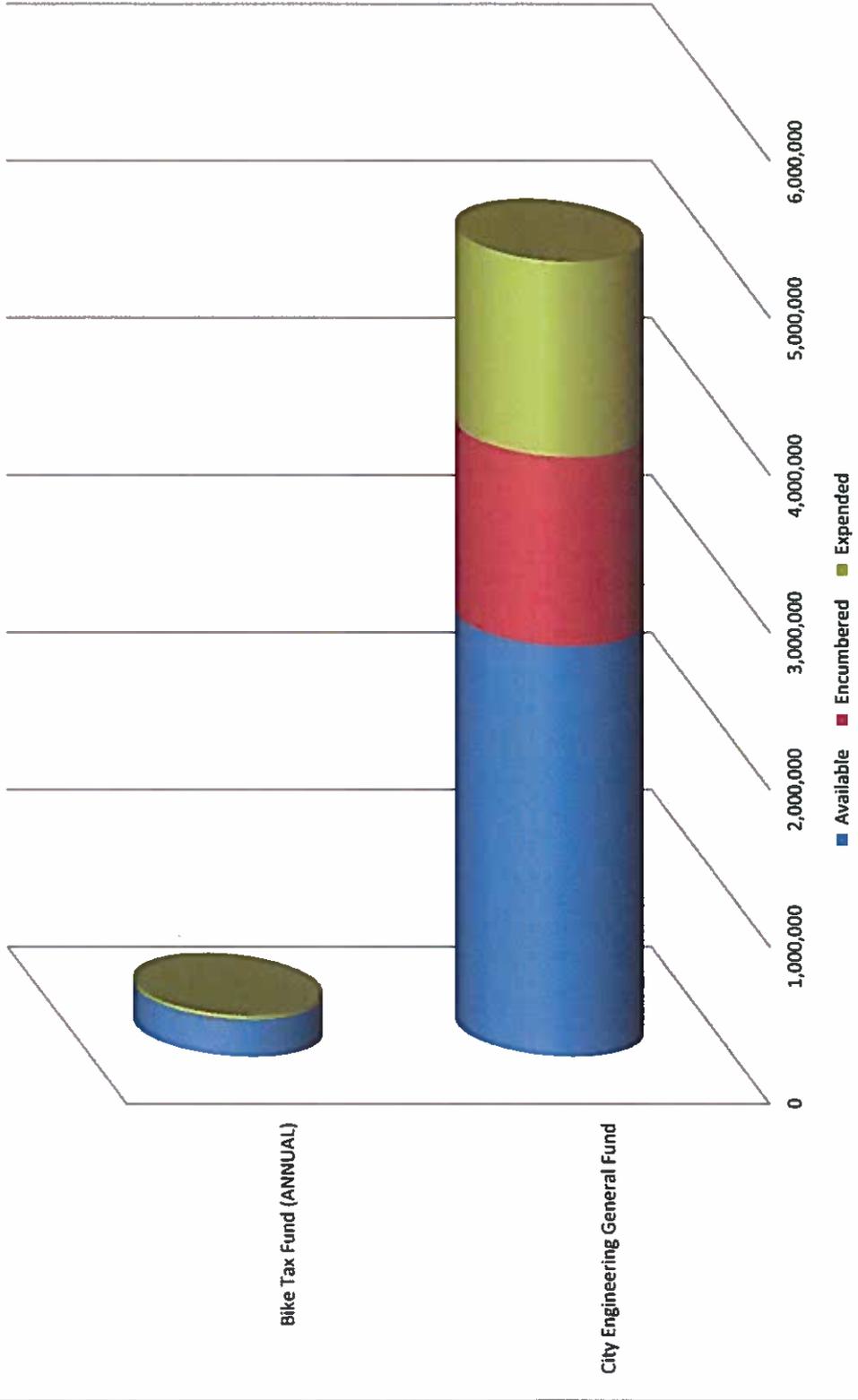
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# CONSENT ITEMS

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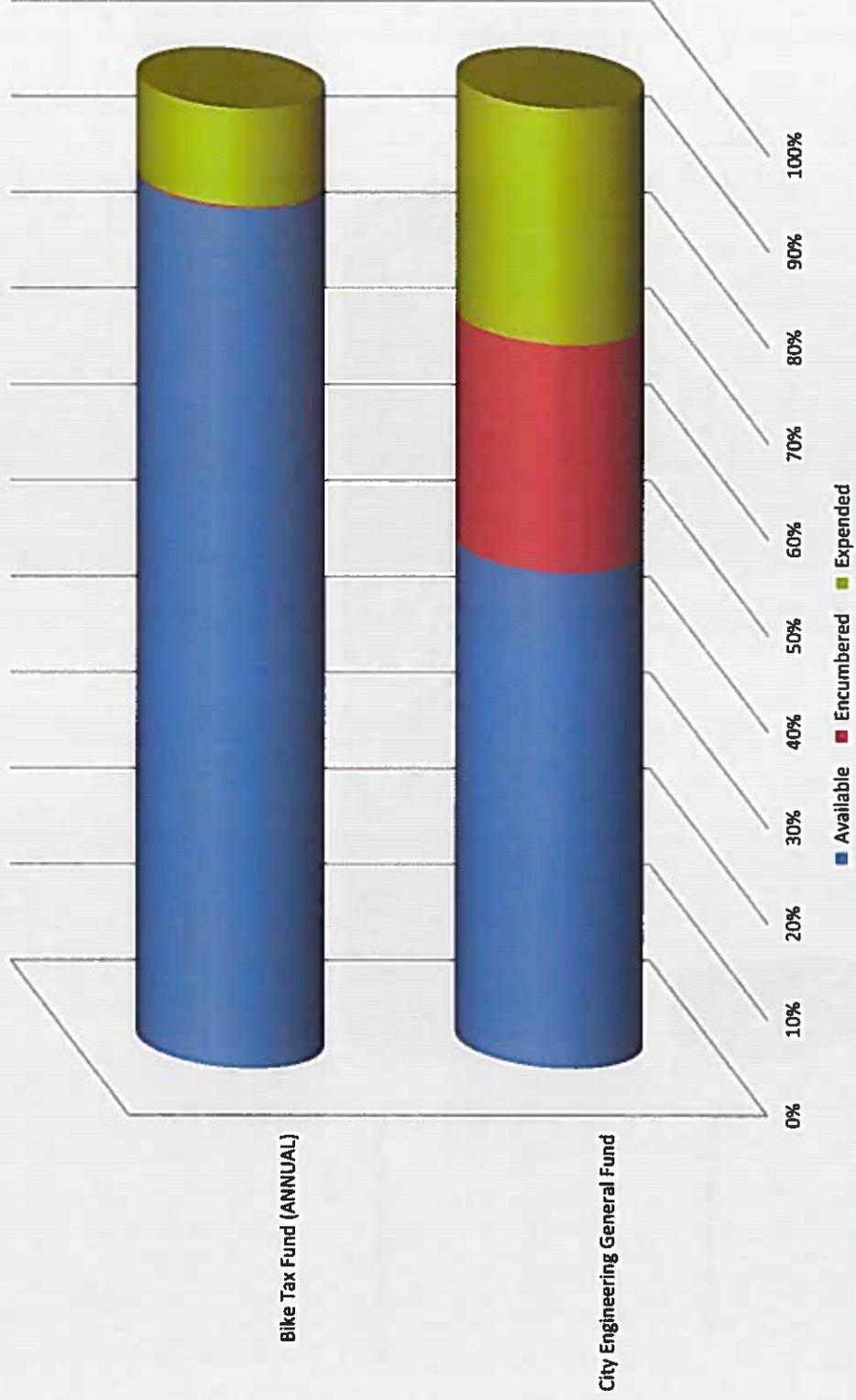


### Fund Status as of April 30, 2016



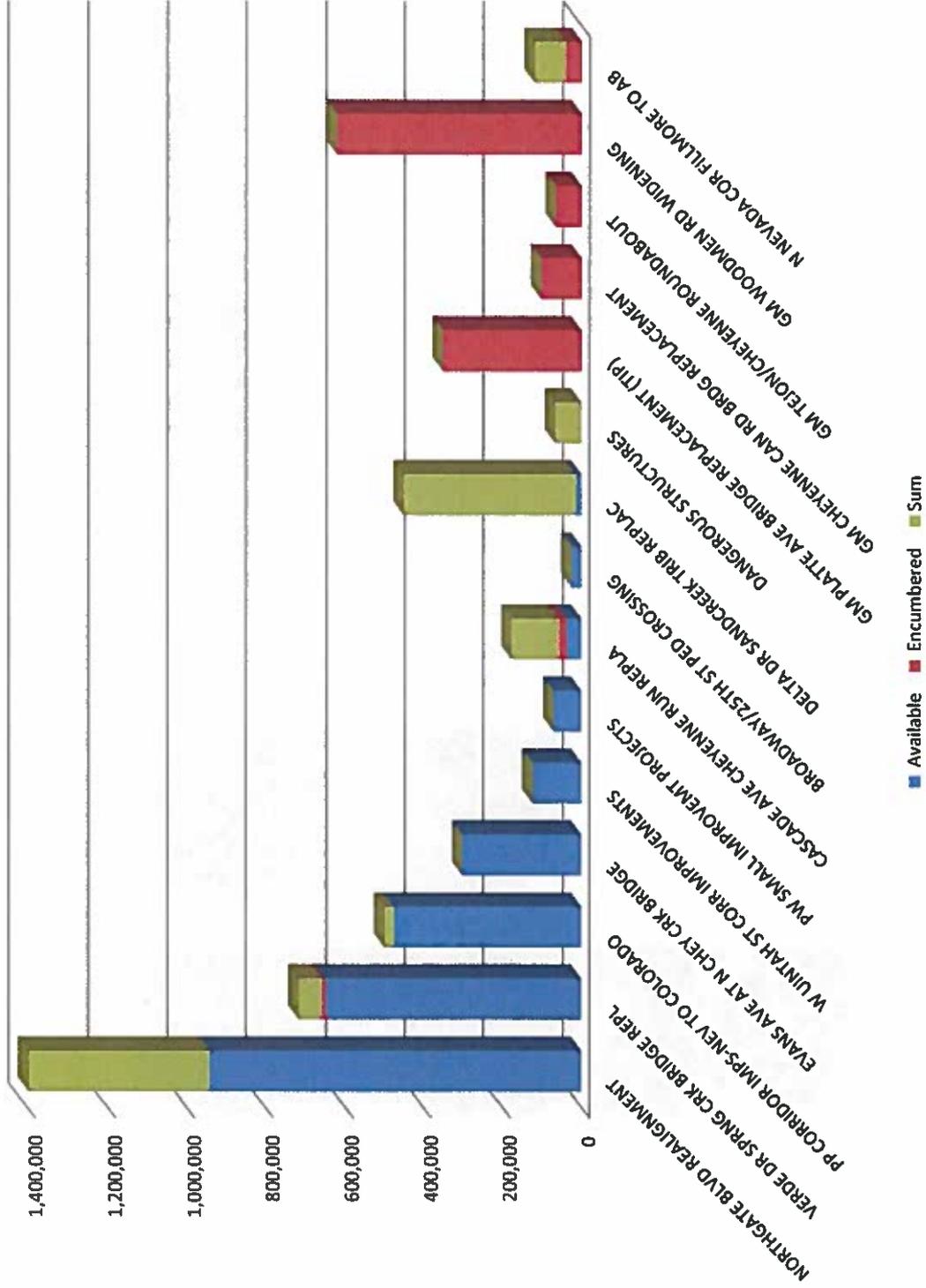
\*Encumbered - Funds have been obligated by contract or purchase order, but not paid.  
 GM - Indicates pending Grant Match commitment.

## Fund Status by Percent as of April 30, 2016



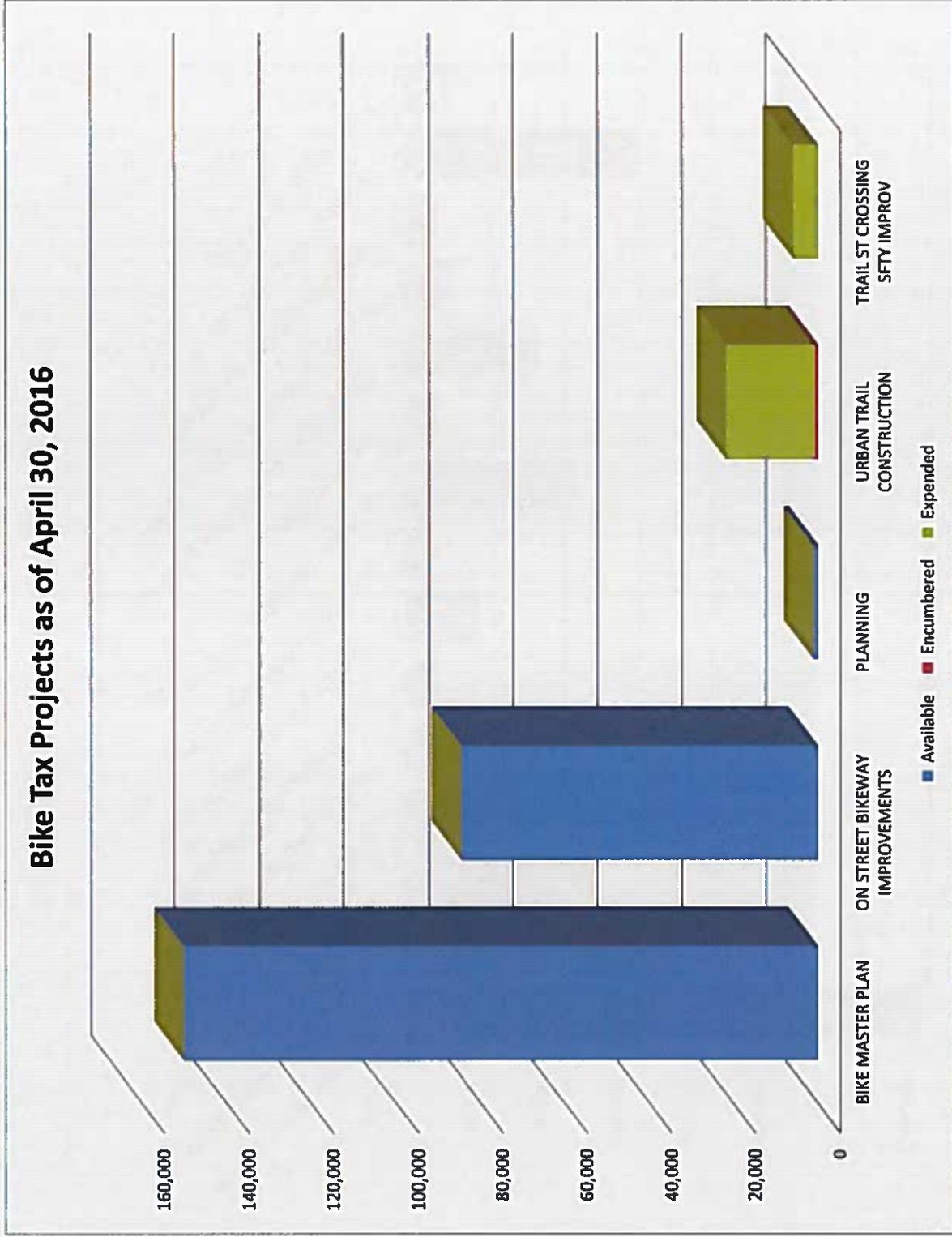
\*Encumbered - Funds have been obligated by contract or purchase order, but not paid.  
 GM - Indicates pending Grant Match commitment.

# City Engineering Projects as of April 30, 2016



\*Encumbered - Funds have been obligated by contract or purchase order, but not paid.  
 GM - Indicates pending Grant Match commitment.

## Bike Tax Projects as of April 30, 2016



\*Encumbered - Funds have been obligated by contract or purchase order, but not paid.  
 GM - Indicates pending Grant Match commitment.



**DATE:** May 20, 2016

**TO:** City of Colorado Springs Citizens' Transportation Advisory Board  
 Pikes Peak Rural Transportation Authority Citizens' Advisory Committee  
 Pikes Peak Rural Transportation Authority Board  
 City of Colorado Springs Transit Passenger Advisory Committee

**FROM:** Brian Vitulli, Transit Planning Supervisor

**SUBJECT:** Monthly Mountain Metropolitan Transit (MMT) Update

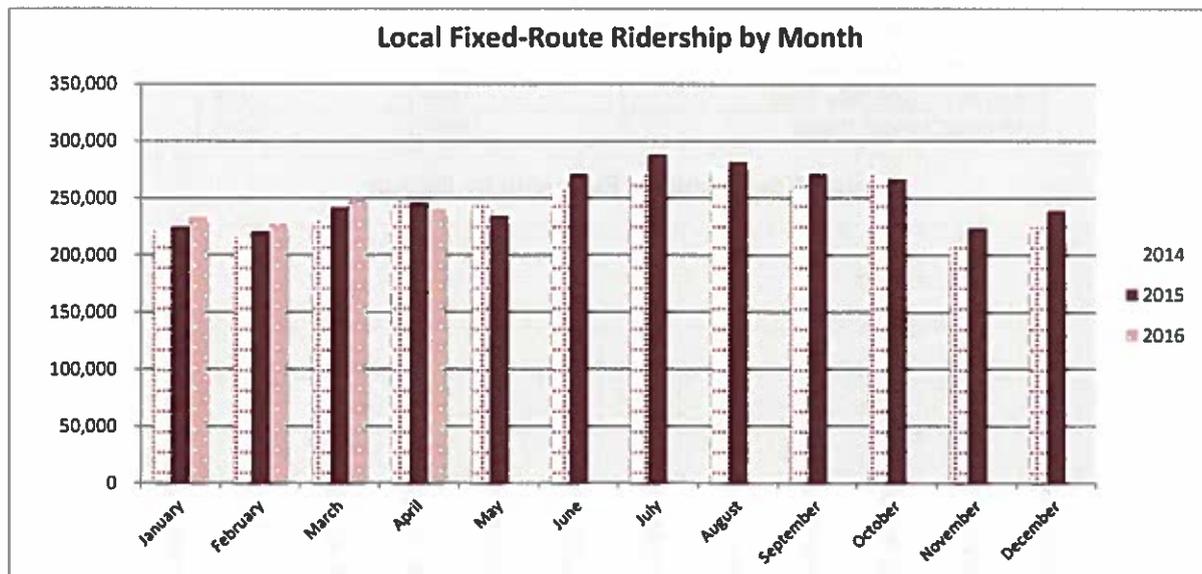
Ridership figures have not been FTA audited.

**I. SERVICES**

**Local Routes**

Mountain Metropolitan Transit (MMT) local routes provided 240,571 one-way trips during April of 2016. Service ran 30 out of the 30 days in April (21 weekdays, 5 Saturdays, and 4 Sundays). Ridership in 2016 shows a decrease of 2.13% as compared to the same month in 2015, which had one additional weekday and one less Saturday (22 weekdays, 4 Saturdays, and 4 Sundays). Total ridership for April, 2015 was 245,815. The boardings-per-revenue-service-hour rate for April, 2016 is lower than in 2015, which is most likely due to the increase in revenue service hours and the distribution of weekdays, Saturdays, and Sundays.

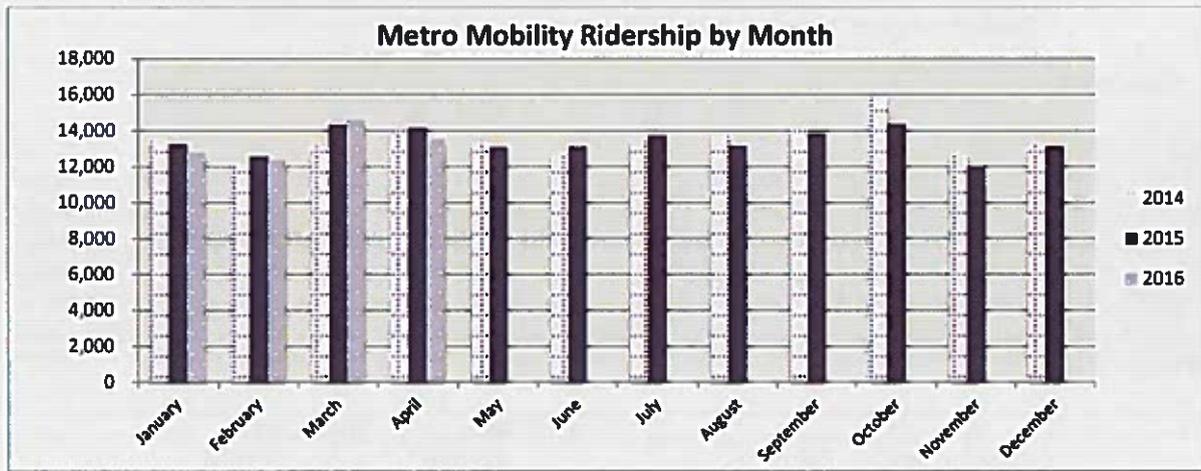
	April, 2015	April, 2016
Weekday Service – Ridership	225,268	214,005
Saturday Service – Ridership	14,880	19,634
Sunday Service – Ridership	5,667	6,932
Revenue Service Hours	10,661	10,946
Boardings per Revenue Service Hour	23.1	22.0



**ADA Service**

MMT's "Metro Mobility" (A.D.A.) service transported 13,512 passengers in April, 2016 which was a 4.43% decrease compared to ridership from the same month in 2015. As with fixed-route, there were 30 service days (21 weekdays, 5 Saturdays, and 4 Sundays) in the month. It is MMT's policy to limit ADA-required service due to its high per-trip cost but to do so in compliance with ADA and FTA regulations.

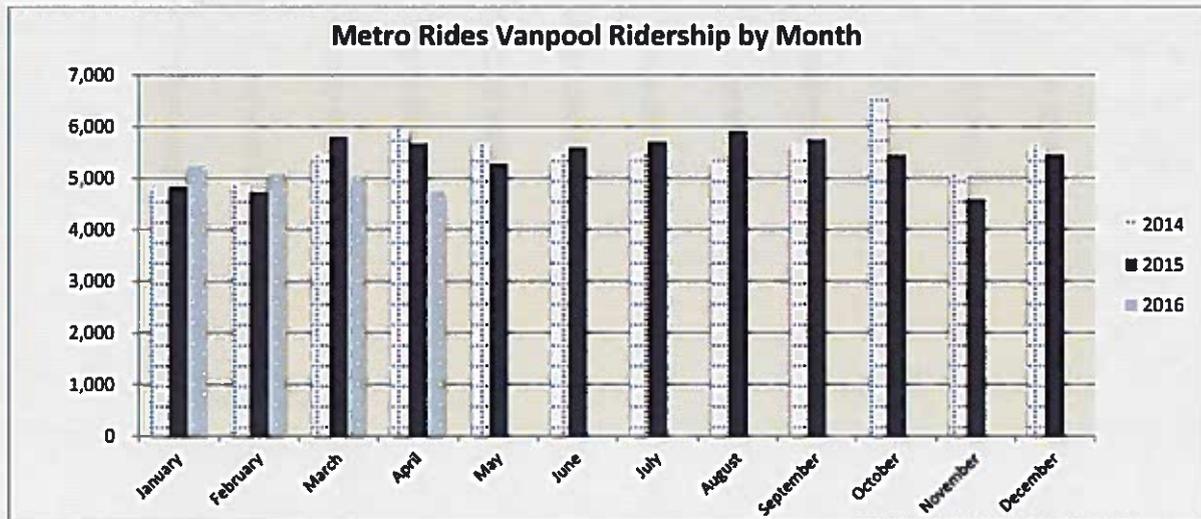
	April, 2015	April, 2016
Weekday Service – Ridership	13,605	13,605
Saturday Service – Ridership	409	504
Sunday Service – Ridership	124	148
Revenue Service Hours	6,674	6,316
Boardings per Revenue Service Hour	2.1	2.1



**Vanpools**

The Metro Rides Vanpool program had 29 vanpool vans operating during April and 191 total invoiced participants. There were 4,738 one-way trips reported, which was a 16.48% decrease from the ridership in April, 2015.

	April, 2015	April, 2016
Weekdays – One-Way Trips	5,351	4,513
Saturdays – One-Way Trips	168	107
Sundays – One-Way Trips	154	118
Revenue Service Hours	1,415	1,240



## **II. PROJECTS**

### **Downtown Transit Station Relocation Study:**

The Downtown Transit Station Relocation Study kickoff meeting was held on March 10. Two days of stakeholder focus group meetings were also held in late March and early April; and the Technical Advisory Group (TAG) convened for its first meeting on April 21<sup>st</sup>. The first Stakeholder Working Advisory Group (SWAG) meeting was held on Thursday, May 19. Upcoming tasks included the finalization of site selection criteria and the initial screening of potential sites.

Additional TAG and SWAG meetings will be held in June; as will the project's first open house meeting.

The study is expected to be complete by August/September 2016 with a preferred new Downtown Transit Station site identified.



# Memorandum

**To:** Tim Roberts  
**CC:** Brian Risley, Rick Sonnenburg  
**From:** Jim Egbert  
**Date:** 6/2/2016  
**Subject:** May & June 2016 PPRTA CAC & May Board Meetings



The March 2016 PPRTA Sales and Use Tax revenue was \$7,308,421 which is \$499,561 more than the \$6,808,860 budget amount. The year-to-date 2016 PPRTA Sales and Use Tax revenue was \$20,425,849 which is \$1,492,891 more than the \$18,932,958 budget amount.

This report covers the May 4<sup>th</sup> & June 1<sup>st</sup> CAC and May 11<sup>th</sup> Board meetings.

In May the CAC & Board: (a) revised Board Policy #12 to increase the contract change order limit to \$100,000 on an individual basis, with a 5% aggregate basis; (b) approved the City to move forward to obtain quotes for a new paint truck (est. \$500,000) and the City will provide maintenance expense records for the existing City-purchased paint truck which would be taken out of service; (c) approved the City's request to decrease the Pikes Peak Reconstruction project by \$1,500,000 and transfer this amount to the Woodmen/Union CFI project; and (d) approved \$31,349,374 contract for Woodmen Rd Widening Capital Project ( \$19,669,608 PPRTA/\$11,679,788 Grant/CSU).

At the June CAC meeting, the 2016 draft amended budget was reviewed: \$5,269,349 in 2015 revenue carryover plus \$3,000,000 in additional 2015 projected revenue. The CAC approved a positive recommendation as proposed to the Board except for the Capital section of the Colorado Springs budget. At issue is Kathleen Krager's request for an additional \$1,800,000 from PPRTA to be used for final design of the pedestrian bridge from the future Olympic Museum to America the Beautiful Park.

Mike Chaves floated the concept of the City requesting \$500,000 task orders for future (on call) engineering design contracts, instead of the current practice of \$100,000 task orders for PPRTA Board-approved engineering firms. There was a general discussion, but no decision.

The 2016 Annual PPRTA Report has been published. I think it is very well done and I will have copies for CTAB.





## TRAFFIC ENGINEERING

Date: May 27, 2016

To: Citizens Transportation Advisory Board

From: Kate Brady, Senior Bicycle Planner

Subject: 5/17/2016 Active Transportation Advisory Committee Meeting Report

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Citizen Mike Rigney announced that the local location of SRAM, an international bicycle components company, applied to the League of American Bicyclists' Bicycle Friendly Business program and was awarded Gold status.

Ms. Kate Brady updated the committee on the City's re-application to the League of American Bicyclists' Bicycle Friendly Communities program, due in August. She requested and received pledges of support from ATAC members on particular sections of the application, and will return to the committee with an overview.

Ms. Kate Brady updated the committee on the Bike Master Plan; Toole Design Group has begun work reviewing data and developing a Public Involvement Plan.

Ms. Kate Brady updated the committee on the designs for East Pikes Peak, which is scheduled to be resurfaced next summer. She is meeting with representatives from the Downtown Partnership and the City's Urban Planning Department to tweak the current designs based on public feedback, which will then be brought back to a public forum.

Mr. Tim Roberts updated the committee on the Old North End Neighborhood Traffic Safety Plan. There was an open house in early May, which was very well attended. The opposition is vocal and well organized. City staff is working on a timeline that allows for thoughtful dialogue and stakeholder involvement.

Mr. Aaron Egbert, Senior City Engineer, and Dan Krueger from FHU, presented on the Shooks Run project, a multi-departmental long-term project to address aging infrastructure along the creek and create an amenity for the city. This will return to ATAC for a recommendation of approval.



Ms. Kate Brady requested that the committee give policy-level design guidance for the situations in which a bicycle lane is proposed on a suburban arterial to the left of a combined acceleration/deceleration lane. After extensive discussion, the committee voted to table this issue to next month.

Ms. Vicki McCann updated the Committee on the June 22<sup>nd</sup> Bike To Work Day, being branded as Bikes and Bagels, and the Mayor's Ride. Ms. Susan Davies briefed the committee on the Bike Summit on June 3<sup>rd</sup>. Ms. Kate Brady described the City's role in promoting Bike Month and Bike To Work Day.

Chair Jim Ramsey wanted to schedule a workshop for the committee to address Public Works' concerns regarding protected bike lanes. After discussion, no decision was made; Ms. Brady will send out a list of discussion topics for the proposed workshop.

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# **NEW BUSINESS**

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**DATE:** June 7, 2016

**TO:** City of Colorado Springs Citizens' Transportation Advisory Board

**FROM:** Craig Blewitt, Transit Services Manager  
Brian Vitulli, Transit Planning Supervisor

**SUBJECT:** 2016 PPRTA Budget Amendment - Transit

The Transit Services Division is proposing an amendment to the 2016 Pikes Peak Rural Transportation Authority (PPRTA) budget due to increased sales tax revenue, additional fare revenue, and savings from the 2015 expenditure budget. The Transit Services Division is also proposing to use these additional resources to implement service improvements this fall. See attachment for details.

This item was recommended by the PPRTA Citizen Advisory Committee on Wednesday, June 1, 2016 and will be considered by the PPRTA Board of Directors on Wednesday, June 8, 2016.





**DATE:** June 7, 2016

**TO:** City of Colorado Springs Citizens' Transportation Advisory Board

**FROM:** Craig Blewitt, Transit Services Manager  
Brian Vitulli, Transit Planning Supervisor

**SUBJECT:** Proposed Fall 2016 Service Changes

The Transit Services Division is finalizing its Fall 2016 Service Change proposal. See below for details on the planned transit enhancements made possible by increased PPRTA sales tax revenue, additional fare revenue, and savings from the 2015 PPRTA expenditure budget. \$1,433,779 has been budgeted to maintain these service improvements for at least five years with transit reserves:

1. Increase Saturday fixed-route bus frequency on Route 7 (Pikes Peak Ave to Citadel) from 60 minutes to 30 minutes
2. Increase Saturday fixed-route bus frequency on Route 27 (S. Academy Blvd to PPCC) from 60 minutes to 30 minutes
3. Add Saturday fixed-route bus and ADA paratransit service on Route 39 (Corp Dr to Voyager Pkwy)
4. Add weekday evening and Sunday fixed-route bus and ADA paratransit service on Route 4 (8<sup>th</sup> St. to Broadmoor)

Public meetings will be held in mid-July.

The implementation date of the Fall 2016 Service Change will be Sunday, September 18, 2016.





DATE: May 25, 2016  
 TO: Pikes Peak Rural Transportation Authority (PPRTA)  
 FROM: Craig Blewitt, Transit Services Manager

RE: **2016 PPRTA Budget Amendment - Transit**

The City of Colorado Springs Transit Services Division is proposing the following amendment to the 2016 PPRTA budget due to the increased sales tax revenue, additional fare revenue, and savings from the 2015 expenditure budget.

Funding Source	Amount
Tax Revenue Carryover	\$526,935
Fare and Advertising Revenue Carryover	\$7,426
2016 Additional Sales Tax	\$260,000
Operating Savings Carryover	(\$91,312)
Grant Match Carryover	\$730,730
<b>Total 2016 Amendment</b>	<b>\$1,433,779</b>

Transit proposes the following service improvements to be implemented in the fall of 2016 with \$1,433,779 budgeted to maintain these service improvements for at least five years with transit reserves.

1. Increase Saturday fixed-route bus frequency on Route 7 (Pikes Peak Ave to Citadel) from 60 minutes to 30 minutes
2. Increase Saturday fixed-route bus frequency on Route 27 (S. Academy Blvd to PPCC) from 60 minutes to 30 minutes
3. Add Saturday fixed-route bus and ADA paratransit service on Route 39 (Corp Dr to Voyager Pkwy)
4. Add weekday evening and Sunday fixed-route bus and ADA paratransit service on Route 4 (8<sup>th</sup> St. to Broadmoor)

Transit is also proposing an increase in funding of \$35,412 to support Specialized Transportation services through the consolidated Call and Dispatch Center.

Cc: Travis Easton, Public Works Director  
 Charae Moore, Budget Manager

