



CITY OF COLORADO SPRINGS

The City of Colorado Springs Community Development Department is making HOME funds available to low- and moderate-income households for assistance with essential repairs to correct substandard conditions or urgent health and safety issues in their homes. **The funds are being made available on a 1st come 1st served basis for a limited time period to qualified households.** The assistance may take the form of a loan and/or a grant based on funding availability and current program criteria. You must own your home, your home must be your primary residence, and you must live within the City limits to apply for this program.

Application Process:

- Contact the Community Development Department by phone for a preliminary determination of income and property eligibility.
 - Applicants with a combined household income that exceeds current HUD area median income guidelines are ineligible. (Call for current income guidelines)
 - Properties located in a 100 year flood plain are ineligible.
 - Properties must qualify as affordable according to current HUD guidelines.
 - Contact Info: Melanie Banks, Senior Office Specialist, 385-5912.
- Submit a completed & signed application to the City of Colorado Springs Community Development Department either by mail, email, or fax
 - Mailing Address: City of Colorado Springs
Community Development
Attn: Melanie Banks
30 S Nevada Ave, Ste. 604
Colorado Springs, CO 80903
mbanks@springsgov.com
FAX: 719-385-5475
- The application **must** include all required supporting documentation to be considered complete
- Submitting an application does not guarantee assistance
- Incomplete applications **will not** be retained past the deadline

Application Deadline: 12/31/2015

Determination of Eligibility:

- Completed applications will be reviewed by Community Development Staff in the order that they are received
- Income qualified households will be contacted by a Redevelopment Specialist to schedule an initial inspection of your home
- Some homes may not be suitable for rehabilitation based on the age or present condition of the structure
- A determination of eligibility will be made by the Redevelopment Specialist within 21 days following the initial inspection

Applicants who are unable to meet the deadline will be able to reapply the next time funding becomes available.



Application for Housing Rehabilitation Program



COMMUNITY DEVELOPMENT DEPARTMENT

30 South Nevada Avenue, Suite 604, Colorado Springs, CO 80903

Office 719-385-5912 * Fax 719-385-5475 * Hearing Impaired Device 1-800-569-2656

www.ColoradoSprings.gov/housing

The City of Colorado Springs supports Fair Housing and does not discriminate against any person because of Race, Creed, Color, Religion, National Origin, Ancestry, Sex, Marital Status, Disability, Familial Status, Sexual Orientation or Gender Identity.

Applicant's Name _____ Date of Birth _____

Co-Applicant's Name _____ Date of Birth _____

Property Address _____ City _____ Zip _____

Home # _____ Work/cell _____ E-mail _____

Gender	<input type="checkbox"/> Male	<input type="checkbox"/> Female	Marital Status	<input type="checkbox"/> Single	<input type="checkbox"/> Married	<input type="checkbox"/> Widowed
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Female Head of Household	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Veteran	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Disabled	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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Race	<input type="checkbox"/> White	<input type="checkbox"/> Black/African American	<input type="checkbox"/> Asian	<input type="checkbox"/> American Indian/Alaskan Native	<input type="checkbox"/> Native Hawaiian/Other Pacific Islander	<input type="checkbox"/> American Indian/Alaskan Native & White	<input type="checkbox"/> Asian & White	<input type="checkbox"/> Black/African American & White	<input type="checkbox"/> American Indian/Alaskan Native & Black/African American	<input type="checkbox"/> Other Multi-Racial
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Ethnicity	Hispanic, Latino or Spanish Origin	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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Number of People Living in the Home	_____	Ages	_____
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Required Supporting Documents

- Photo ID:** _____ Photo ID - for all household members 18 years or older, including yourself.
- Assets:** *For all household members 18 years or older.*
 Two (2) months of current bank statements for every checking, savings, retirement or investment account.
 _____ **Please include all pages in the statements.**
 _____ Completed Verification of Deposits forms for all accounts.
- Income:** *For all household members 18 years or older.*
 _____ Two (2) months of current paystubs showing year to date total earned.
 _____ Military personnel must provide documentation of any allowances in addition to base pay.
 _____ A current benefit statement for any type of government assistance received.
 _____ Documentation of alimony or child support payments.
 _____ For Self-Employed - a copy of the first 2 pages of your most recent Federal tax return, along with a copy of the related schedules for your business.
- Utilities:** _____ A copy of your most recent utility bill.



CITY OF COLORADO SPRINGS

Housing Rehabilitation Programs

Verification of Deposits

The City of Colorado Springs operates a federally funded program that provides loans and/or grants to income qualified households to conduct home repairs. Income from assets are considered in determining the income eligibility of each applicant. Please assist the City in determining the income eligibility of the following person(s) by providing the requested information.

Name of Account Holder: _____

Account Holder Signature: _____ Date: _____

By signing above, I hereby authorize the release of my account information.

THE FOLLOWING TO BE COMPLETED BY THE FINANCIAL INSTITUTION

Name of financial institution	
Average previous 6 month checking account balance	\$
Current savings account balance	\$
Other average 6 month account balances if applicable	\$
	\$

Printed name of authorized bank representative Title

I hereby certify on behalf of the above listed financial institution that the above represents an accurate accounting of fund account balances as of the date listed.

Representative Signature: _____ Date: _____

When completed, please return to:
City of Colorado Springs
Community Development Department
P.O. Box 1575 MC 640
Colorado Springs, CO 80901-1575
Fax: 719-385-5475



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Community Development

PRIVACY POLICY DISCLOSURE

Respecting and protecting customer privacy is a vital component of our operations. The City of Colorado Springs, Community Development Department has set forth this Privacy Policy, made in connection with our Housing Rehabilitation Program, to help customers understand how their personal (non-public) information is handled, collected and disclosed.

Protecting the confidentiality of customer information:

Community Development takes its responsibility to protect the privacy and confidentiality of customer information very seriously. Community Development has implemented various safeguards, which comply with federal standards to store and secure information about our customers. We control access to customer information by authorized individuals only who need access to do their work, and by authorized procedures, which maximize our efforts to safeguard customer information.

Who is covered by the Privacy Policy:

The Community Development Privacy Policy covers current and former customers who have a relationship with Community Development through its Housing Rehabilitation Program.

How information is gathered:

In connection with the Community Development Housing Rehabilitation Program, information about our customers is obtained from various sources:

- Applications, forms, and other information you provide to us, whether in writing, in person, by telephone, electronically, or by any other means. This information may include your name, address, employment information, income, and credit references.
- Your transaction with us and your other financial sources and lenders. This information may include your account balances, payment history, other loan data, and account usage.
- Consumer reporting agencies. This information may include account information and information about your credit worthiness.
- Public sources. This information may include real estate records, employment records, telephone numbers and the like.

Information we share:

Community Development may disclose information about you as permitted by law. Under these parameters, Community Development may be required to disclose information about you to third parties without your consent, or may voluntarily disclose such information to third parties without your consent, as follows:

- to regulatory agencies and law enforcement officials
- to protect against or prevent actual or potential fraud, unauthorized transactions, claims, or other liability
- to report account activity to credit bureaus
- to consumer reporting agencies
- to respond to a subpoena or court order, judicial process or regulatory authorities

In addition, we may provide information about you to service providers used to help us process your application or service your accounts. Our service providers may include billing service providers, loan payment accounting and/or recordkeeping, interest calculation data, lenders, title and escrow companies, appraisal companies, and the like.

We do not provide non-public information about you to any company whose products and services are being marketed, nor does Community Development sell or provide our customers lists to telemarketing or independent direct mail companies. We pledge to continue to protect your financial privacy.

If you have any questions regarding this Privacy Policy, please call or write us.

Community Development Department
30 South Nevada Avenue, Ste. 604, Colorado Springs, CO 80903
Email: housingdevelopment@springsgov.com Phone: (719) 385-5912 Fax: (719) 385-5475 www.coloradosprings.gov/housing
For the hearing impaired please dial: 711